

# Oldenburger Fremdsprachenschule

Internationaler Sprachunterricht für Schüler, Studenten und Erwachsene  
 Kurwickstraße 14/15 \* 26122 Oldenburg \* Fon:0441-3404176 \* Fax:9220605



## Kursbeschreibung English Business / Biotechnik \*

<i><b>Vocabulary</b></i>	<i><b>Basic + Primary grammar</b></i>	<i><b>Conversation / Skills</b></i>
<ul style="list-style-type: none"> <li>• Solids</li> <li>• Liquids</li> <li>• Gases</li> <li>• Elements / Molecules</li> <li>• Chemical Reactions</li> <li>• Biochemistry</li> <li>• Organic Chemistry</li> <li>• Chemical Industry</li> <li>• New and Recycling Materials</li> <li>• Photosynthesis</li> <li>• Organic Chemistry</li> <li>• Biochemistry</li> <li>• Chemical Industry</li> </ul>	<ul style="list-style-type: none"> <li>• Expressing the Present</li> <li>• Expressing the future</li> <li>• Question forms</li> <li>• Present perfect</li> <li>• Expressing the past</li> <li>• Passive + active</li> <li>• If sentences</li> <li>• Reported speech</li> <li>• Gerunds and infinitives</li> <li>• Verbs + irregular verbs</li> <li>• Revision of tenses</li> </ul>	<ul style="list-style-type: none"> <li>• Times and dates</li> <li>• Enquiry and offer</li> <li>• Order and confirmation</li> <li>• Invoice, Bill of exchange</li> <li>• Produkt presentation</li> <li>• Marketing one`s product</li> <li>• Sales contracts</li> <li>• Complaints</li> <li>• Polite requests</li> <li>• Entertaining vistors</li> <li>• Discussing leisure activities</li> <li>• Difficult customer</li> <li>• Meeting people</li> <li>• Meetings</li> <li>• Telephoning, Reporting Companies</li> <li>• Exchanging + Comparing Information</li> <li>• Making Arrangements</li> <li>• Socializing, Reporting</li> <li>• Describing, Planning</li> <li>• Business travel + Visits</li> <li>• Business correspondence</li> </ul>

\*Änderungen vorbehalten

**Reading – listening – speaking – writing**

**Personality + interactive games**

**Zertifikat OFS**